



COMMISSION REGULAR MEETING AGENDA

Port of Seattle Commission

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Stephanie Bowman
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Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development

Strategic Objectives:

- Position the Puget Sound region as a premier international logistics hub
- Advance this region as a leading tourism destination and business gateway
- Use our influence as an institution to promote small business growth and workforce development
- Be the greenest, and most energy efficient port in North America

Date: May 24, 2016

Note: Agenda item 3c will be taken up immediately after

Location: Seattle-Tacoma International Airport
Conference Center at Sea-Tac

consideration of the Unanimous Consent Calendar and public testimony (agenda items 4 and 5)

ORDER OF BUSINESS

12:00 noon

1. CALL TO ORDER

2. Recess to EXECUTIVE SESSION* – Pursuant to RCW 42.30.110, if necessary.

1:00 p.m.: Reconvene or Call to Order and Pledge of Allegiance

OPEN PUBLIC SESSION**

3. SPECIAL ORDERS OF BUSINESS

- 3a. CEO Report for May 24, 2016. **(no enclosures)**
- 3b. Proclamation regarding Holland America Lines. ([proclamation](#) enclosed)
- 3c. Airport Security Screening Partnership Program. ([memo](#), [presentation](#), [attachment](#), and [report](#) enclosed)

4. UNANIMOUS CONSENT CALENDAR***

- 4a. Approval of the minutes of the special meeting of April 27, 2016. **(no enclosures)**
- 4b. Approval of the Claims and Obligations for the period April 1-April 30, 2016, in the amount of \$39,470,912.97 including accounts payable check nos. 910612-911084 in the amount of \$4,015,879.32, payroll check nos. P-182766-182950 in the amount of \$8,169,167.03, wire transfer nos. 014055-014109 in the amount of \$15,639,130.63, and EFTS nos. 041470-041959 in the amount of \$11,646,735.99 for a fund total of \$39,470,912.97. ([memo](#) enclosed)
- 4c. Authorization for the Chief Executive Officer to complete design and permitting, prepare construction documents, advertise, award, and execute a construction contract to modernize elevators 2, 3, and 4 at Pier 66. This request also includes funding for a portion of the work that will be completed by Port crews. The total amount of this request is \$1,445,000 for an estimated project cost of \$1,545,000. (CIP #C800813) ([memo](#) enclosed)
- 4d. Authorization for the Chief Executive Officer to advertise and execute a major works unit price construction contract not to exceed \$4,000,000 to provide on-call regulated materials abatement for tenant lease spaces in the Main Terminal at Seattle-Tacoma International Airport. This contract will be for 1 year with a 1-year option. No funding is associated with this request. ([memo](#) enclosed)
- 4e. Authorization for the Chief Executive Officer to advertise and execute contracts for the first phase of construction of the Wi-Fi Enhancement Project (CIP #C800585) at Seattle-Tacoma International Airport for an estimated cost of \$7,239,000 and to increase the project's overall budget to \$10,676,000 for additional scope. ([memo](#) and [presentation](#) enclosed)
- 4f. Request ratification of the Air Cargo 4 HVAC Upgrade, Work Project (WP) 105074, as an authorized project with a budget total of \$310,000. (CIP #C800017) ([memo](#) enclosed)

* *An Executive Session may be held at any time after the convening time, if necessary.*

** *Please silence all personal electronic devices during the Public Session.*

*** *Consent Calendar items are considered routine and are adopted by one motion without discussion.*

If requested, items may be removed from Consent and considered individually following public testimony.

4. UNANIMOUS CONSENT CALENDAR, Continued

- 4g. Motion of the Port of Seattle Commission Re-Appointing Gerry Alexander as a Member of the Commission Ethics Board for 2016-2019. ([motion](#) enclosed)

5. PUBLIC TESTIMONY – Public testimony procedures may be found online at www.portseattle.org/About/Commission/Procedures.**6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS**

- 6a. Second Reading and Final Passage of Resolution No. 3720: A resolution of the Port Commission of the Port of Seattle amending Resolution No. 3712 as amended, the 2016 Salary and Benefits Resolution, to modify the Pay for Performance program to add a lump sum incentive pay plan component to the existing base pay increase component. ([memo](#) and [resolution](#) enclosed)
- 6b. First Reading of Resolution No. 3721: A Resolution of the Port Commission of the Port of Seattle authorizing the issuance and sale of revenue refunding bonds in one or more series in the aggregate principal amount of not to exceed \$185,000,000, for the purpose of refunding certain outstanding revenue bonds of the Port; setting forth certain bond terms and covenants; delegating authority to approve final terms and conditions and the sale of the bonds; and authorizing remediation of a portion of the bonds being refunded. ([memo](#) and [resolution](#) enclosed)
- 6c. First Reading of Resolution No. 3722: A Resolution of the Port Commission of the Port of Seattle authorizing the issuance and sale of intermediate lien revenue refunding bonds in one or more series the aggregate principal amount of not to exceed \$130,000,000, for the purpose of refunding certain outstanding revenue bonds of the Port; setting forth certain bond terms and covenants; and delegating authority to approve final terms and conditions and the sale of the bonds. ([memo](#) and [resolution](#) enclosed)
- 6d. Authorization for the Chief Executive Officer to (1) increase the North Satellite Renovation & North Satellite Transit Station Lobbies (NSAT) project scope and budget (capital and expense) by \$121,219,098 for a revised total budget of \$542,902,042; (2) increase authorization by \$11,000,000, \$5,000,000 for continued NorthSTAR Program/Project Management services (CIP# C800544) for a new total of \$9,350,000 and \$6,000,000 for NSAT design and overall project support (CIP# C800556) for a new total of \$163,718,000; (3) amend service agreements with Jacobs Project Management Company and AECOM; and (4) authorize the use of port crews and small works contractors to perform work for the project. ([memo](#) enclosed)

7. STAFF BRIEFINGS

- 7a. Airport Dining and Retail Lease Group #3 Future Authorization. ([memo](#), [presentation](#), [attachment](#), [exhibit A](#), [exhibit B](#), [exhibit C](#), [exhibit D](#), [exhibit E](#), [exhibit F](#), [exhibit G](#), [exhibit H](#), [exhibit I](#), [exhibit J](#), [exhibit K](#), and [exhibit L](#) enclosed)
- 7b. Air Cargo Briefing. ([memo](#) and [presentation](#) enclosed)
- 7c. 2016 First Quarter Capital Improvement Projects Report. ([memo](#), [presentation](#), and [report](#) enclosed)
- 7d. Q1 Financial Performance. ([memo](#), [report](#), and [presentation](#) enclosed)
- 7e. Century Agenda Quarterly Report. ([memo](#) and [presentation to follow](#))

8. ADDITIONAL NEW BUSINESS**9. ADJOURNMENT**